



Ministry Requesting Background Check: \_\_\_CPC \_\_\_CCS  
 Type of Position Applied For: \_\_\_Employee \_\_\_Volunteer  
 Check Here if this is an Overnight Event \_\_\_

## Background Records Check Authorization

I hereby give my permission for Covenant Presbyterian Church to obtain information pertaining to any charges and/or convictions I may have had for federal and state criminal law violations. The criminal history record, as received from the reporting agencies, may include arrest and conviction data, as well as plea bargains and deferred adjudication. I understand that this information will be used, in part, to determine my eligibility for an employment/volunteer position with this organization. I also understand that as long as I remain an employee or volunteer here, the criminal history records check may be repeated at any time. I understand that I will have an opportunity to review the criminal history and a procedure is available for clarification, if I dispute the record as received.

I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release and forever discharge and agree to indemnify Covenant Presbyterian Church and each of their officers, directors, employees and agents harmless from and against any and all causes of action, suits, liabilities, costs, debts and sums of money, claims and demands whatsoever, and any and all related attorneys' fees, court costs and other expenses resulting from the investigation of my background in connection with my application to become an employee or volunteer.

Have you ever been convicted of any crime other than a minor traffic violation? \_\_\_Yes \_\_\_No  
 If yes, state date, court and place where offense occurred \_\_\_\_\_

\_\_\_\_\_  
 Applicant's Signature Date

\_\_\_\_\_  
 Last Name (Print) First Name (Print) Middle Name (Print) Maiden Name (If Applicable)

\_\_\_\_\_  
 Social Security Number Date of Birth Email Address

\_\_\_\_\_  
 Street Address

\_\_\_\_\_  
 City State Zip Code

\_\_\_\_\_  
 How Long at This Address?

\_\_\_\_\_  
 Most Recent Previous Address (Street/City/State/Zip)

Office Use Only
Order ID # _____
Package # _____
Date Ordered _____